

# KACEY MAYEDA

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## Academic History

**University of California, Berkeley**

*Bachelor of Arts, 2018*

## Skills

- **Languages:** French, Japanese, beginner Spanish
- **Software:** Microsoft Suite, Google G Suite, Adobe Creative Suite, Final Cut Pro
- **Social media management:** Tiktok, Instagram, Facebook, YouTube, Snapchat, Twitter
- **Data management:** Salesforce

## Bio

Kacey is an LA filmmaker with a passion for community and a can-do attitude that has landed her in various roles both on- and off-camera. Kacey has extensive experience in communication and people management, and she's a quick learner and problem-solver. As a queer Asian American, she cares deeply about representation and hopes to one day see more people like her in mainstream casts and crews.

## Certifications

- CA driver's license
- Food handler's certification
- COVID-19 vaccinated

## Production Experience

### Assistant Director (*1<sup>st</sup> AD, 2<sup>nd</sup> AD, Second Second*)

- Create script breakdowns, shot lists, shooting schedules, call sheets, production reports
- Run the set and maintain daily and project-wide schedules
- Liaise between departments and keep up morale
- Manage talent, background, and a team of PAs

### Producer

- Pre production: develop story, help secure funding, apply for grants, hire crew members, assist with casting, prepare paperwork, create budget breakdowns, approve scheduling
- Post production: oversee post production, manage marketing, submit to festivals, garner press, create EPKs

### Set Production Assistant

- Identify, assign, and keep lockups
- Distribute/keep track of walkies, paperwork, timesheets
- Drive talent, crew pass van, and cargo van (in rain/snow)
- Train and delegate tasks as Key Set PA

**Other:** Production Supervisor, Production Coordinator, Writer, Director, Actor, Editor, Scripty, Art Dept, Crafty, Extra

## Selected projects

### Assistant Director:

*The Bank Yank (feature film)*  
Dir. Nate Myers

*X Factor: Beyond Belief (tv)*  
Friendly Filmworks

*Alone in the Dark (feature film)*  
*Fatal Fandom (feature film)*  
The Ninth House

*Riot Energy (commercial)*  
Riot Energy Drinks

*You Will Be Found (music video),*  
*Queers in Heaven (music video)*  
Transgender Talent

*Parallel\* (short film),*  
*Pete (short film)*  
Dir. Lily Kennedy  
\*Stockholm Film Festival award recipient

### Producer:

*Not Us (short film)*  
*The Bottom (short film)*  
*Frankie (short film)*  
Red Seed Films

*Real Adult Humans (webseries)*  
Season 1  
Season 2  
Real Adult Humans